

Brown County Fair 2009 – Space Needs Form
(Must be completed and returned with contract.)

Vendor Name: _____

This form must be completed so we can plan and provide the space needed by each vendor. If you are ordering booth equipment from the Brown County Fair, it must be on this form. Please check the items you need:

1. _____ **Utility Fee:** \$120 (Please list the number of electrical outlets and amps/volts needed. The Brown County Fair Association reserves the right to limit number of outlets.)

2. **Tents:** Please mark size needed if you are ordering tent(s) from the Brown County Fair Association. You will be billed for this later.

_____ 10 X 10	\$135.00	_____ 30 X 30	\$260.00
_____ 15 X 15	\$145.00	_____ 30 X 45	\$395.00
_____ 15 X 20	\$155.00	_____ 30 X 60	\$565.00
_____ 20 X 20	\$170.00		
_____ 20 X 30	\$210.00		
_____ 20 X 40	\$230.00		

3. **Counter Tops:** Price will be set by supplier.

_____ # of Counter Tops needed

4. **Water Tanks:** Price and equipment will be set by supplier.

_____ # of Water Tanks needed

5. **Refrigerated Trailer:** Price will be set by supplier.

_____ Refrigerated Trailer needed

6. **Cooking Method:** _____ Charcoal _____ LP _____ Heat w/electricity _____ Deep fry _____ Other

If other, please list type: _____

7. **Size of space needed in feet:** Length _____ Width _____

This measurement should be the total length and width for everything you have in your space. It includes space needed for tent (remember to add 5 feet minimum on each side for lines if tent is rented from Brown County Fair Association), trailer (including hitch, awnings and anything else sticking out of the sides of trailer), cooking area, refrigerated trailers, awnings, overhangs, etc. Please indicate if you serve out of a certain end or side of your space. We require a picture (if you are not renting a tent from the Brown County Fair Association) to help insure that we can serve your best interests. The Brown County Fair Association reserves the right to limit the size of your space. If the Brown County Fair Association determines your space request needs to be altered, you will be contacted prior to the Brown County Fair.

8. **Overnight Fee:** A fee of \$75.00 will be charged for staying overnight **on the fairgrounds**. The overnight stay will be from Tuesday, August 18, 2009 through Sunday, August 23, 2009. Overnight stay space is very limited and spaces will be assigned. There is no guarantee of electricity or utilities. If electricity and utilities are available, the Brown County Fair Association has the right to limit the use. No open flames or fire pits are allowed in the overnight stay area.

Space needed in feet: Length _____ Width _____

9. **Admission Tickets:** Each Food Vendor will receive (2) two free weekly wristbands, with the option to purchase up to (3) three more at \$15.00 each, or the option to purchase **a maximum of 25 daily passes** at \$6.00 each. These additional passes can only be purchase until NOON on Wednesday, August 19th. After noon the gate admission prices will be charged. No one will be allowed to enter the Brown County Fair **without a ticket or wristband**.

10. **Deposit:** A deposit in the amount of \$200 is required to insure that you stay in compliance with the Rules and Regulations. This deposit will be cashed, and the fair will issue a check after all bills are satisfied and you have stayed in compliance with the rules and regulations. This refund check will be mailed to you.